

O/o Principal General Manager,  
Welfare Section, Room.No.204,  
BSNL Bhavan, Adarshnagar,  
HYDERABAD - 500 063.



भारत संचार निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
BHARAT SANCHAR NIGAM LIMITED  
(A Govt. of India Enterprise)

**Lr.No.BSNL/HTD/WLF/Book Awards for 2023-24/50, Dated 09 - 10-2024.**

To,

All the PGMs & GMs in Hyd-BA.

**Sub:** Calling for applications from Hyderabad-BA Staff for grant of Book award to the Outstanding school going children of BSNL employees for Academic year 2023-24-Reg.

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Applications are called for grant of Book Awards to the outstanding school going children of working BSNL Employees in Hyderabad-BA for the Academic Year 2023-24.

The eligibility conditions for grant of Book Awards (Class I to IV<sup>th</sup> Rs. 600/-, Class V<sup>th</sup> to VII<sup>th</sup> Rs. 800/- and Class VIII<sup>th</sup> to XI<sup>th</sup> Rs. 1000/-) are given below:

- 1) The Employee drawing Basic pay **upto Rs.12,750/-(CDA Scale) and Rs.38,621/-(IDA scale)** per month as on **1st July** of the year are eligible to apply for the Book Awards. Both these limits will be applied simultaneously till the absorption of Gr' A' officers in BSNL.
- 2) Book awards are granted to school going children of the employees who have secured minimum 75% or more marks in the last Annual Examination.
  - (a) Girl students are allowed 15% relaxation in marks.
  - (b) Wards of employees belonging to SC/ST/OBC categories will be allowed 10% relaxation in marks
  - (c) Both the relaxations cannot be combined (i.e. the maximum relaxation in marks to a girl Students belonging to SC/ST/OBC category will be entirely 15% only)
  - (d) Handicapped students are also allowed 10% relaxation in marks.
  - (e) The eligibility criterion of 75% can be raised, so that the out lay on Book awards is restricted to the Percentage of grant allocated for giving Book Award.
- 3) **More than Two children** of an employee cannot be granted Book Award
- 4) The children of the employee should be studying in Recognized schools / Institutions
- 5) Wards of BSNL Employees who have studied **Class I to XI** during the Academic year **2023-24**, based on the examination passed during **March/April 2024** are eligible for grant of Book Awards.
- 6) The Applications completed in all respects should be submitted through proper channel to the undersigned and should reach this office **on or before 15-11-2024. Applications received after the due date will not be entertained and not accepted.**
- 7) Incomplete applications will be rejected.
- 8) Where both the Husband and Wife are employed in BSNL, the pay of the officer/official getting the Higher pay will be reckoned to decide the admissibility of Book Awards to the wards .
- 9) If spouse is working in Central Government, State Government, PSU, Private Sector, a copy of salary Certificate / pay slip of spouse should be enclosed.
- 10) If spouse is not employed, a declaration to the effect should be attached.

**The following documents should be enclosed with Application Form**

- a) Certificate of Study in Recognized School during the year 2023-24.
- b) Attested Copy of the progress Report of the Annual Examination held in 2023-24.
- c) Caste Certificate issued by the Government Authorities in case of SC/ST/OBC employees.
- d) Latest pay slip of the employee.
- e) If spouse is employed, salary certificate of spouse should be attached.
- f) If spouse is not employed, a declaration to that effect should be enclosed.

The forwarding officers may please check the applications thoroughly to ensure that information furnished in application is correct and complete in all respects. The Controlling Officers are requested to verify as regard to the adherence to the prescribed format by the applicants. Incomplete Applications in any respect will be rejected without any intimation (or) assigning any reason.

**Book Awards will be sanctioned subject to the availability of funds only.**

Encl: Specimen form of Application

  
Sub Divisional Engineer (Welfare)  
O/o PGM-HTD, Hyderabad - 63.

**Copy to:**

1. PA to PGM-HTD for information please.
2. All the Employees working in Hyderabad-BA.
3. The CE(Civil) / (Electrical) Wings in Hyderabad-BA.
4. The Staff Welfare Board Members-HTD for information please.
5. The District Secretaries, Unions/ Associations of HTD for information please.
6. HTD Intranet.

**APPLICATION FOR BOOK AWARDS FOR THE ACADEMIC YEAR 2023-24**

**BSNL, Principal General Manager, Hyderabad Telecom District**

**(Application for Book Award for outstanding school going children Class I to XI)**

**Last date for receipt of application in Welfare Section : 15.11.2024**

**(A) DETAILS OF APPLICANT (EMPLOYEE)**

1. NAME :
2. Date of Birth :
3. Designation & Office in which working
4. Whether belongs to SC/ST/OBC :  
(Caste certificate should be attached in case of SC/ST/OBC candidates)
5. a) Basic pay :
- b) Special pay if any :
- c) Basic pay of Spouse, if employed in Govt / Private service :

**NOTE:** (i) If spouse is not employed a declaration to the effect should be attached.

(ii) If employed, a salary certificate should be attached.

**(B) DETAILS OF STUDENT**

1. Name :
2. Relationship with the applicant :
3. Date of Birth :
4. Signature of the ward :

**(C) DETAILS OF EDUCATION FOR WHICH BOOK AWARD APPLIED**

1. Name of the Class (2023-24) :
2. Duration of the class :
3. Name of the Institution :

**(D) SCHOLASTIC RECORD OF THE STUDENT**

(should be invariably supported by attested copies of Mark sheets / Certificates)

Name of the Examination (Class)	Year of Passing	Total Marks	Marks Obtained	Percentage



**(E) DETAILS OF ASSISTANCE IF ANY RECEIVED**

1. Is the student exempted from payment of tuition fee :
2. If answer to (1) above is 'yes' mention the amount exempted :
3. Has the student received any stipend (or) monetary assistance (or) scholarship from any other source for the study :
4. If answer to (3) above is YES (A) Amount \_\_\_\_\_  
(B) Source \_\_\_\_\_

**DECLARATION BY THE APPLICANT:**

The Particulars given above are **true and complete to the best of my knowledge and belief.**

Station :

Date:

Signature of applicant

Mobile no.

**CERTIFICATE THAT THE ENTRIES UNDER COLOUMN 'B' TO 'E' ARE CORRECT**

Station :

Date :

Signature of Head of the Institution  
& Office Seal with recognition no.

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Certified that the entries under column 'A' are correct as per the office records.  
and forwarded to t h e SDE (Welfare), O/o PGM-HTD, Hyderabad.

Station :

Date :

Name of the Applicant / Designation  
Office Working / section

Signature of Controlling Officer

Mobile No.